

## NORTHWOOD PARISH COUNCIL

The Minutes of the Meeting of Northwood Parish Council, held in Northwood Primary School, Wyatts Lane, Northwood on Tuesday, 1<sup>st</sup> October, scheduled to start at 6.30pm.

Present: Councillors: John Pullen (Chairman), Peter Baker, Mark Coventry, Steph Flux, Paul Fuller, David Jaggar, Richard Martin and John Nicholson.

Also in attendance:  
Katie Riley (Clerk and RFO)  
1 member of the public.

The Chairman welcomed Environment Officer (EO) Team Leader, Sophia Hellyer, to the meeting who advised that Jayne Lever, who'd been unable to attend the meeting, was the dedicated EO for Northwood. She had circulated her report for members' information prior to the meeting and had attended a warm space recently at the Village Hall and met members who were present there. Sophia outlined the scope of the EO role and that Jayne patrols the parish on foot and attends to incidents such as dog fouling and fly tipping and has the power to issue fixed penalty notices. She is keen to work with the public and responds to intel shared with her, and works closely with the Police, Environmental Health and other council services. There are no set days to Jayne's patrol due to the nature of the role which requires flexibility, but she attends for at least an hour every week in addition to patrols she carries out in Gurnard and Cowes.

### **105/24-25 To approve any apologies for absence.**

Apologies were received from Cllr Martin who was attending the Lord Lieutenant's function at the Royal Yacht Squadron, and Cllr Baker who had a family emergency.

### **106/24-25 To receive any declarations of members' interests and written requests for dispensations on items forming the agenda.**

Cllr Fuller declared an interest in minute no. **111/24-25** as Isle of Wight Council Cabinet Member for Planning, Coastal Protection and Flooding. There had been no written requests for dispensation on items forming the agenda.

**107/24-25 To receive a report from the Environment Officer.** This had been circulated prior to the meeting and was elaborated on by Sophia Hellyer at the start of the meeting.

**108/24-25 To receive a report on any local safety neighbourhood issues which have occurred since the last meeting held of the Parish Council.** PCSO Lisa Paul had been unable to attend the meeting as she was not on duty but had forwarded her report including that a speeding operation had been conducted on Three Gates Road, Place Road and Tuttons Hill, where 3 vehicles had been dealt with for exceeding the limit. And that they were continuing to carry out cycle marking events and would be arranging to do these in schools soon too.

**109/24-25 To confirm and authorise the Chairman to sign the minutes of the meeting of Northwood Parish Council held on Tuesday, 3<sup>rd</sup> September 2024.**

### **RESOLVED:**

THAT the minutes of the meeting of Northwood Parish Council held on Tuesday, 3<sup>rd</sup> September 2024 be confirmed, and the Chairman be authorised to sign them on behalf of the Parish Council.

**110/24-25 To receive any matters arising on the minutes, not requiring a resolution.** The Clerk had circulated minutes arising from the previous meeting including correspondence with Mr Ollie Boulter about the lack of clarity in architectural drawings in

planning applications, and Planning Enforcement re. cars parked on Pallance Lane. No items were raised at the meeting.

Cllr Coventry took over the chair for the following planning items:

**111/24-25 Town and Country Planning**

- a. The following application was considered:  
Application No: 24/01026/FUL  
Location: BAE Systems, Newport Road PO31 8PF  
Proposal: One temporary storage building

**RESOLVED:**

THAT Northwood Parish Council strongly support this application.

- b. The following decisions were noted:
- i. Application No: 24/00826/TW  
Location: Somerton Farm, Newport Road PO31 8PE. The area of the work proposed is highlighted in pink on the site plan submitted 10th July  
Proposal: The work is to be the boundary trees overhanging the field from the woodland are to have their crowns raised to a maximum of 4 metres from the ground. The ash trees on the woodland boundary that are suffering from Ash Die Back will be removed. In addition to this the self-set sapling trees that have grown from the out from the woodland edge are to be removed pushing the woodland back out of the field to the original boundary.  
Decision: Granted
- ii. Application No: 24/01120/FUL  
Location: 33 Fieldway Crescent, PO31 8AJ  
Proposal: Proposed dwelling and vehicular access; alterations to vehicular access for 31 and 33 Fieldway Crescent  
Decision: Granted
- iii. Application No: 24/01004/TW  
Location: 2 Wyatts Close PO31 8NZ  
Proposal: T1; Oak (Quercus robur) - Reduce tertiary overhang to garden and crown thin by total approximately 30%. T2; Oak (Quercus robur) - Dismantle. Tree is congested in area so will benefit larger T1;Oak.  
Decision: Granted

Cllr Pullen took back the chair for the remainder of the meeting.

**112/24-25 To receive an update on repairs/replacement of the noticeboard (Cllrs Baker and Martin)**

**RESOLVED:**

To defer this item until Cllrs Baker and Martin were in attendance.

**113/24-25 To ratify the decision made for Tony Hewitt to replace another 3 planters that have rotted to be finished and in keeping with the original planters.**

**RESOLVED:**

THAT Tony Hewitt be asked to finish the planter by the noticeboard to an acceptable standard in keeping with the original planters before authorising another 3 planters that have rotted elsewhere, and the offer be made for Cllrs Pullen and Martin to meet on site to discuss further requirements if helpful.

**114/24-25 To receive an update on the installation of the remaining “No Cold Calling Zone” signs.** Cllr Pullen advised that this was in hand and that he'd be putting one of the additional “No Cold Calling Zone” signs up on the Northwood Village entry sign.

**RESOLVED:**

THAT the update on the installation of the remaining “No Cold Calling Zone” signs be noted.

**115/24-25 To approve the cost of £280 to refurbish the two faded ‘Think 30’ signs on Nodes Road.**

**RESOLVED:**

THAT the cost of £280 to refurbish the two faded ‘Think 30’ signs on Nodes Road be approved.

**116/24-25 To approve costs for a supply of “Think 30” bin stickers to be distributed to residents on Nodes and Pallance Road**

**RESOLVED:**

THAT the cost of £101.64 for the supply of “Think 30” bin stickers be approved and distributed through the Northwood News to residents on Nodes Road.

**117/24-25 To receive further information on the flooding problems on Church Lane and agree on any alternatives to the estimated resurfacing costs provided by Right of Way.** Cllr Flux reported on behalf of Cllr Martin who had met with residents regarding the impassable section of Church Lane at the bottom of Coronation Avenue towards Medham Lane after heavy rain and had circulated a report outlining possible solutions:

- Investigate a drain cover halfway along this section to establish where it goes.
- Re-establish the pipe under the path from the water drainpipe.
- Re-establish the drainage ditch alongside the path.
- Clear and unblock the drain by the gate so water can be channelled towards it.

**RESOLVED:**

THAT these suggestions be forwarded to Rights of Way with responsibility for maintaining this path.

**118/24-25 To receive further information and agree on any action following suggestions raised at Venner Play Park.** Cllr Flux reported on behalf of Cllr Martin who had met on site with residents to look at the problem of pigeon mess on the swings and the possibility of additional play equipment for small children at the Venner Play Park. Costs to include ground works to level surfaces were estimated to be in the region of £30k.

**RESOLVED:**

THAT cable ties be put on the on the crossbar to stop the pigeon mess and that the options for additional play equipment be forwarded to the IWC for consideration.

**119/24-25 To receive a review of remaining assets and agree on any maintenance required.** Cllr Nicholson had circulated his review of assets prior to the meeting, most of which he reported to be ok but highlighted some of the planters that needed repair, and that the steels in the ground beneath the Zip Line could do with some protection.

**RESOLVED:**

THAT the review of assets be noted.

**120/24-25 To review the increased cost of the Environment Service from 1 April 2025 and confirm whether to continue with or amend the current agreement.** Cllr Fuller abstained from voting on this item due to his involvement with the IWC.

**RESOLVED:**

TO continue with the current level of Environment Service from 1 April 2025.

**121/24-25 To agree attendance and donation for this year's Remembrance Service**

**RESOLVED:**

TO donate £50 to the Royal British Legion and for the Chairman to represent the Parish Council at this year's Remembrance Service.

**122/24-25 To receive further information and consider the grant application for £1,500 from the Early Years Teacher at Northwood Primary School to enhance the school's outdoor space for reading and writing.**

**RESOLVED:**

TO defer this item until further information had been received.

**123/24-25 To receive an update from the Projects Working Group.** Cllr Flux reported on behalf of the Projects group that the numbers continued to be good at the warm space with new and regular attendees; 41 had been in attendance that day. 23 electric blankets had so far been distributed to those eligible and knitted blankets were being produced for those not meeting the criteria. The group feel the impact of the warm space has been far wider than just attendance on Tuesdays and they have been able to effectively support residents in various ways. Cllr Martin has contacted Richard Quigley MP on behalf of residents regarding the Winter Fuel Payment, who has promised to attend a warm space in the next couple of weeks, and he has enquired with the WI about waiving the hire charges at the hall for the purpose of the warm space. In the meantime, Commissioning Officer – Community Grants & Poverty, Laura Hayles, has agreed to fund the warm space for the next 6 months through the Household Support Fund.

**RESOLVED:**

THAT the update from the Projects Group be noted

**124/24-25 Cllr Nicholson, the IWC Ward Member for Cowes South and Northwood, had circulated a written report for information.**

**RESOLVED:**

THAT the report of Cllr Nicholson, the IWC Ward Member for Cowes South and Northwood, be duly noted.

**125/24-25 Finance**

- a. To note the copy bank statements and bank reconciliation for September 2024

**RESOLVED:**

THAT the bank reconciliation with the statements to the end of September be noted.

- b. To note the first half financial review

**RESOLVED:**

THAT the first half financial review be noted.

- c. To approve the cheque and electronic payments for October 2024

**RESOLVED:**

THAT the following payments for October totalling £2120.94 be approved:

- |  |         |
|--|---------|
| • UKSA (Grant)                               | £420.00 |
| • Northwood Village Hall (August Cool Space) | £192.00 |
| • K Riley (October expenses)                 | £45.59  |
| • Community Action (October salary)          | £904.63 |
| • Jason Wadsworth (Additional watering)      | £558.72 |

- 126/24-25 To note the Statistics for the Website up to 25<sup>th</sup> September 2024.**

**RESOLVED:**

THAT the statistics be noted.

- 127/24-25 Correspondence – As per emailed to Councillors.**

**RESOLVED:**

THAT the correspondence be noted.

- 128/24-25 Councillors' reports**

Cllr Pullen reported on his attendance at the Best Kept Village Awards evening and that in previous years Northwood had been runner up. He would discuss the criteria in the next projects meeting to see if it was something the parish wanted to aim for. Cllr Flux reported that she was due to meet with the prospective new vicar that week, and clarified the current roles within the church and that they were moving to a '4 churches together' approach to include Cowes as well as Gurnard.

- 129/24-25 Future agenda items**

None raised at the meeting.

THERE BEING NO FURTHER BUSINESS THE CHAIRMAN CLOSED THE MEETING AT 8.00 pm

Signed ..... Dated .....