

MINUTES OF THE NORTHWOOD PARISH COUNCIL MEETING held at 6.30pm on Tuesday 1st July 2025 at Northwood Primary School, Wyatts Lane, Northwood.

Present: Councillors: Steph Flux (Chair), Peter Baker, Mark Coventry, Monique Gallop and Richard Martin.

Also in attendance:

Mrs Katie Riley (Clerk)

No members of the public were in attendance.

Ref	Minute
59/25-26	<u>Apologies</u> Apologies were received from Cllr Nicholson who was unwell. Cllr Fuller was absent.
60/25-26	<u>Members' interests</u> No declarations of interests or written requests for dispensation were received.
61/25-26	<u>Safety neighbourhood issues</u> The Clerk reported that PCSO Poppy Yeo was currently covering for PCSO Lisa Paul while she was on leave and that she'd asked about cool space timings so that she could attend when possible.
62/25-26	<u>Minutes of the meeting</u> RESOLVED: That the minutes of the Northwood Parish Council meeting, held on 3rd June 2025, be approved as a correct record and signed by the Chair. The Clerk had provided a written report with matters arising including questions that had been sent to Colin Rowland re. Horsebridge Hill diversion, and that she'd written to the IWC re. the Travel Co-ordinator role to ensure it could be filled by a non-teaching member of staff and it was confirmed that School Business Manager, Alex Moffat, would carry out this role for Northwood Primary School.
63/25-26	<u>Co-option</u> One application had been received from Mr Tom Harding for the vacancy on Northwood Parish Council. It was unanimously agreed to co-opt Mr Tom Harding to the Parish Council. RESOLVED: That Mr Tom Harding be co-opted to Northwood Parish Council to serve as a Councillor until May 2029. RESOLVED: That the Clerk arrange for Mr Tom Harding's declaration of acceptance of office form be signed in her presence following the meeting and for his register of interests to be completed within 28 days of appointment.
64/25-26	<u>Planning</u>
a.	To consider the following applications:
i.	Application No: 25/00750/CLEUD Location: Oak Magna 222 Newport Road PO31 8PE Proposal: Lawful Development Certificate to establish compliance with condition 1 on 21/02552/FUL to establish a legal commencement of works for this development RESOLVED: That Northwood Parish Council raise no objection to this application
ii.	Application No: 25/00804/HOU Location: 17 Pallance Road PO31 8LN Proposal: Retention and completion of replacement front porch RESOLVED: That Northwood Parish Council raise no objection to this application
b.	To receive an update on: Application No: 25/00644/ADV Location: Land Adjacent Horseshoe Public House Junction Fronting of Nodes Road and Newport Road Proposal: Proposed non-illuminated post mounted parish notice board The Clerk had circulated consent which been received that day and would ask Mr. Lee Renouf to install the new board as soon as possible.
c.	To agree provisional date and venue for the planning committee to meet during the

summer if necessary.

RESOLVED: That 10.00 am on Wednesday 23rd July and Wednesday 20th August be confirmed at the cemetery in case a meeting of the Planning Committee is required.

d. The following decisions were noted:

i. Application No: 25/00461/RVC

Location: Land Adjacent Meda Medham Farm Lane PO31 8PH

Proposal: Variation of condition 2 on 21/01493/FUL to allow alterations to design, footprint and first floor

Decision: Refused

ii. Application No: 25/00514/HOU

Location: 6 Chawton Cottage Chawton Lane PO31 8PR

Proposal: Proposed single storey rear extension, partial rendering of existing single storey element (Revised plans) (Revised Description) (readvertised application)

Decision: Granted

65/25-26 Northwood Village Day

Cllr Martin reported on another very successful day. Not quite as busy as last year but there were lots of children and there had been some great feedback on social media – the extra attractions in particular had been appreciated. A few ideas were suggested for next year's day and it was agreed to meet in a couple of weeks after the cool space at 3pm on 15th July to agree a date and start planning to which all members were invited to. This would also be an opportunity to review the warm space and decide on any future projects.

66/25-26 Finance:

a. To approve the Bank Reconciliation for June 2025

The Clerk reported that the bank statements had not yet been received but would circulate the bank reconciliation as they arrived.

b. To note the 1st Quarter Financial Review

RESOLVED: THAT the 1st Quarter Financial Review be noted

c. To approve the Payment Schedule for July 2025

RESOLVED: THAT the following payments totalling £6413.99 for July 2025 be approved:

• Aldi (food vouchers)	£1,050.00
• Richard Martin (draught excluders)	£326.39
• Community Action IW (July Salary)	£987.63
• Community Action IW (August Salary)	£987.63
• K Riley (July expenses)	£46.59
• Northwood Village Hall (Cool Space June)	£192.00
• Northwood Village Hall (Cool Space July)	£240.00
• Josh Avery (use of electric)	£100.00
• British Hedgehog Society (annual sub)	£12.50
• Chris Quinton Music (fun day entertainment)	£120.00
• JW Services (watering)	£1,417.00
• Richard Martin (bouncy castles)	£630.00
• H Arts (fun day entertainment)	£300.00

67/25-26 Community Emergency Plan

To approve the updated Community Emergency Plan

RESOLVED: That the updated Community Emergency Plan circulated by Cllr Martin be approved

68/25-26 Code of Conduct

To adopt the revised code of conduct in line with the amended Isle of Wight Council model

RESOLVED: That the revised code of conduct be adopted in line with the amended Isle of Wight Council model

69/25-26 Speeding on Wyatts Lane

Correspondence had been received raising concerns about speeding on Wyatt's Lane:

the 30-20mph restriction was not being adhered to and the digital speed sign wasn't working, matters made worse recently with the Newport to Cowes diversion.

RESOLVED: That the Clerk request that the sign be repaired and this area raised with the Community Speed Watch team to monitor.

70/25-26 Joint meeting of Cowes Town Council, Gurnard Parish Council and Northwood Parish Council

To review the proposal to meet with the Chair and Vice Chairs of Cowes Town Council and Gurnard Parish Council on a two monthly basis to discuss local issues affecting all three Councils

RESOLVED: For Cllrs Flux and Martin as Chair and Vice Chair to attend the proposed joint meetings with Cowes Town Council and Gurnard Parish Council with Cllr Coventry supporting as necessary.

71/25-26 Website Accessibility Statement

The Clerk had provided information about the requirement to comply with Web Content Accessibility Guidelines as recommended by the Internal Auditor and shared costs from three different providers to rebuild the website.

RESOLVED: That Aubergine be approved to rebuild a Northwood Parish Council WCAG compliant gov.uk website and email system at a cost of £559 in the first year and £359 annual subscription from year 2 for support, domain name renewal and management.

72/25-26 Reports

- a. **Chair** – the chair reported that she would be starting a new job in September which would be full time and was not sure yet how this would impact her time, but that she would be prioritising her work for the parish council around this. She also reported her correspondence with Island Roads querying the Temporary Traffic Regulation Order on Pallance Road where several gaps had intentionally been left between cones to permit some vehicles to park but had been closed off completely over the weekend to facilitate smoother traffic flow whilst the Horsebridge Hill works were affecting both directions of traffic.
- b. **Clerk** – the clerk had circulated a written report which was noted.
- c. **Councillor reports** – Cllr Baker commented that he had seen first-hand the work going on into the night at Horsebridge Hill over the weekend and that it was clear that Captiva were doing everything they could to minimise disruption. Cllr Martin reported the numbers at the warm space were still good but that it might benefit from some changes to be reviewed at the next Projects meeting. Unfortunately, the flower show had been cancelled due to a clash of bookings at the village hall but would be reorganised for next year. He reported his efforts trying to apply for another community grant through the Household Support Fund and the unnecessary difficulties he and other organisations were experiencing which he was taking up with Richard Quigley MP. Cllr Gallop reported some footpaths have become very overgrown and impassable. The Clerk would forward contact information for Rights of Way in order that these can be cleared as soon as the nesting season allows.
- d. **Cllr Nicholson, the IWC Ward Member for Cowes South and Northwood** – Cllr Nicholson had circulated a written report which was noted.

73/25-26 Statistics

RESOLVED: THAT the statistics be noted.

74/25-26 Correspondence

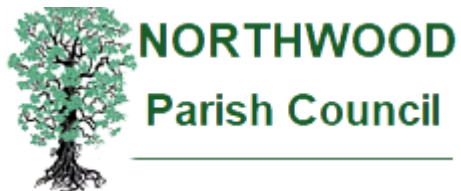
An email had been received and shared from a local resident looking for land to build on but without any land in the parish, this was not something the parish council could help with. Concerns had also been received about e-scooters being parked carelessly and obstructing the pavement.

RESOLVED: THAT the Clerk write to Voi to request that the e-scooters are tidied.

75/25-26 Agenda Items

No items raised. The Clerk would invite agenda items nearer to September's meeting.

76/25-26 Next Meeting



The date of the next scheduled meeting will be Tuesday 2nd September at Northwood Primary School at 6.30pm

There being no further business the Chair closed the meeting at 8.35 pm.

Signed as a true Record

Chairman..... 2nd September 2025